

SCCR POLICY

Accommodation & Meal Costs

South Central Cancer Resource will reimburse drivers for the cost of parking, meals and accommodations incurred in the course of a trip. SCCR may financially assist clients who are unable to manage the cost of meals and accommodations by a written appeal made to the Board of Directors which would then be decided by a Board Executive Committee vote.

In order for the Board to consider assisting clients, SCCR requests that the individual:

- exhausts any other available source of assistance prior to applying to SCCR (for example DVA, disability insurance, social assistance).
- gives SCCR prior notice when such assistance is needed.
- provides receipts for these expenses.

Day Trips

Drivers: May be reimbursed for the cost of meals when the trip encompasses a regular mealtime as per the schedule below.

Clients: Are responsible for their own meals unless they have been through the appeal process and have been approved by the Board of Directors. See the schedule below.

Overnight Stays

Drivers: If it is necessary for a volunteer driver to stay overnight on behalf of the person he/she is driving, SCCR will reimburse:

- meal costs as outlined in the attached schedule.
- Accommodation costs as approved by the Coordinator.

Client: If it has been approved by the Board for the client to stay overnight for appointments, treatments, etc., and he/she requires financial assistance with meals and accommodations, SCCR will reimburse:

- meal costs as outlined in the attached schedule.
- Accommodation costs at a rate of 80% of the cost up to a maximum of \$60.00 per day.

Meal Schedule:

Breakfast: \$ 8.00

Lunch: \$10.00

Supper: \$15.00

Accommodations: Please contact Resource Coordinator for possible places to stay.

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